

EMPLOYMENT OPPORTUNITY Consultant – Business Development Services
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The Company & Position:

IRC Limited is a Seoul based business development consulting firm with 28 years experience helping foreign firms to succeed in Korea. We are currently seeking a highly qualified professional to join our business development services team as a Consultant. IRC offers a competitive compensation package and excellent opportunities for growth. The candidate should be a Korean national and speak excellent English.

Responsibilities:

- Conducting secondary research
- Identifying correct contact points, initiating contact, arranging meetings, and interviewing executives from all industries
- Summarizing, prioritizing and analyzing findings
- Accompanying foreign visitors in Korea to provide advice, support & translation
- Occasional international travel may be necessary

Qualifications:

- Strong English language capabilities – especially spoken English
- Business degree essential, MBA from an English language university preferred
- Exceptional finance, math, and analytical skills preferred
- Professional presence, manner and oral communication skills
- Inter-cultural awareness is expected
- Business experience given preference

Start Date:

Spring 2010, the position is open till filled

Competencies:

- **Reliable:** Consistently providing credible information, advice and solutions in a timely, professional & creative manner to achieve the highest levels of customer satisfaction.
- **Effective Communicator:**
 - Convey information in written, spoken and visual media in a manner that is clearly understood (without need for clarification) by the receiving party
 - Be effective in both Korean and English
- **Cross Cultural:** Understand West and East in order to act as a bridge between the two.
- **Productive:** Managing limited resources (time, information, budget) efficiently and effectively to achieve maximum output and results with minimum input.
- **Analytical:** Determine what information is needed, know where to find it, identify key information in the “noise”, understand its relative importance and have the insight to convert it into concepts, trends, key success factors and expected outcomes.

Application Process:

Interested candidates are invited to send a cover letter, resume and salary expectations to Michelle Farnsworth at mmf@ircltd.com. For more information, please visit IRC's web site at www.ircltd.com. Only short listed candidates will be contacted.